

All Applications will be reviewed on Tuesdays and they must be received by the Friday prior to be included.



LakeHouse Cove at Waterside Homeowners Association, Inc

Architectural Review Application

Please return completed application to:
Lakehouse Cove HOA
935 Seascape Place
Sarasota, Florida 34240

Ph: 407-635-6385 &
Fax: 866-919-5696 &
Email: LAKEHCOV@CIRAMAIL.COM

This is a request form to be completed by the homeowner and submitted to the Plan Review Committee and HOA Board Representative for approval **BEFORE** any work commences. Please refer to the Governing Documents and Design Guidelines for additional information.

Reviews may take up to 30 days for processing from the date a completed application is received.

Name of Owner (s):		Email Address:	
Street Address:			
Date:	Lot #	Phase #	Phone number:

Approval is hereby requested for the following modification(s), addition(s) and/or alterations as described below and on attached pages: (Check applicable box and/or describe below):

<input type="checkbox"/> Generator	<input type="checkbox"/> Hurricane Shutters	<input type="checkbox"/> Screen Enclosure
<input type="checkbox"/> Landscaping	<input type="checkbox"/> Patio/Pavers	<input type="checkbox"/> Wall/Fence
<input type="checkbox"/> Doors	<input type="checkbox"/> Solar	<input type="checkbox"/> Pool/Spa
<input type="checkbox"/> Yard Art	<input type="checkbox"/> Misc/Other	<input type="checkbox"/> Exterior Paint

IS THIS A RESUBMITTAL _____ Yes/No

Additional Information: _____

- Location: Attach a copy of the plot plan/survey showing where the addition/modification will be located relative to the home and the property lines. Plot plan/survey should be included in your closing documents. If not a copy can be obtained from the county property appraisers office.
- Specs: Attach copies of plans from any contractor or vendor providing service. It is recommended that you include color samples of any changes, photos, dimensions, copy of proposal, etc.
- Owner is responsible for obtaining any necessary permits from the appropriate Building and Zoning Department(s).
- Access to area of construction is only allowed through your property, and you are responsible for any damages. If access is needed on neighboring properties, please check with your neighbors before commencing any work.
- Photos: Submit photos with application of the area(s) to be modified.
- The owner is responsible for submitting photos of completed work and scheduling a post construction/installation inspection with RealManage to verify compliance and for record keeping.

Owner's Signature : _____	Completion Date: _____
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☐ Approved ☐ Denied

Date of Approval/Denial: _____ Signed: _____

Title: _____

Your Approval is subject to the following attached Addendum(s): _____